



Queen Elizabeth Building

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Subject Access
Request Form

1. DATA SUBJECT DETAILS

Title	
Surname	
First name(s)	
Current address	
Telephone number	
Home	
Work	
Mobile	
Email address	
Date of birth	
Details of identification provided to confirm name of data subject	
Details of data requested:	

1. DETAILS OF PERSON REQUESTING THE INFORMATION

Are you acting on behalf of the data subject with their [written] or other legal authority? Yes No

If 'Yes' please state your relationship with the data subject (e.g. parent, legal guardian or solicitor)

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Title	
Surname	
First name(s)	
Current address	
Telephone number	
Home	
Work	
Mobile	
Email address	

1. DECLARATION

I,, the undersigned and the person identified in (1) above, hereby request that QEB provide me with the data about me identified above.

Signature:

Date:

OR

I,, the undersigned and the person identified in (1.1) above, hereby request that QEB provide me with the data about the data subject identified in (1) above.

Signature:

Date:

This form must be forwarded to QEB's Data Protection Officer.